



SCHEMITZUN

FEAST OF GREEN CORN AND DANCE

AUGUST 23 - 25, 2024



Powwow Committee
2 Matt's Path
P O Box 3060
Mashantucket CT 06338-3060

Dear Native American Food Vendor;

You are being invited to apply for vending space at Schemitzun 2024. The event will be held at the Mashantucket Cultural Grounds on the Mashantucket Pequot Reservation across the street from our Community Center. The address of the Community Center is 2 Matt's Path, Mashantucket CT 06338. The artists and craft vendors will be setup at the front of the event. The food vendors will be set up in the picnic area behind the Dance Circle and Cultural Village. There will be hot showers at the dugouts in ball park area for tent campers and participants.

Set up for all Food Vendors will begin 8 am Thursday August 22nd and run until 5pm. If you have a trailer as part of your setup, let us know on the application and try to arrive early. Friday food inspection and safety inspection begins at 11 am. Show opens Friday 5 pm to 10 pm with Grand Entry at 6 pm (Friday is primarily a family event, you are welcome to setup and sell but only local Tribal people and participants will be present); Saturday 10 am to 10 pm with Grand Entry at 12 pm & 6 pm; Sunday 10 am to 6 pm with Grand Entry at 12 pm.

Electric power is available. \$50 will allow plug in of two small appliances such as lights or a freezer. **The power does not have the capacity to handle heavy draw devices like electric fryers.** If you need more power for your booth, you will need to bring a generator.

Please read Food Vendor regulations and return application form with full fee as soon as possible to ensure site as space is limited and is on first come basis. Please retain the regulation page for future reference. **PLEASE NO personal checks!!!** Please send a copy of your tribal affiliation and pictures of your setup so the committee can properly evaluate your application.

An acceptance letter will be mailed out as soon as your application has been processed and accepted by the committee. That letter will be your receipt that secures your space. Please make sure your contact information is readable and accurate.

Kutaputush,

JOYCE & TIM WALKER,
Powwow Committee Vendor Coordinator
E-mail: schemitzunvendors@mptn-nsn.gov





SCHEMITZUN

AUGUST 25 - 27, 2023

FOOD VENDOR REGULATIONS

1. **Registration and full vendor fee must be received with registration to reserve site.** SORRY NO REFUNDS once application has been accepted. Payment must be in the form of a Money Order or Cashier's Check payable to Powwow Committee.
2. Setup will be Thursday August 22nd with inspections at 11 am Friday. Food may start to be sold once the Food Inspector issues a Temporary Food Permit (TFP) for the weekend. TFP requires all three of the following on file with the Food Inspector. (These rules can be found on Schemitzun.com)
 - A. **All food booths** must comply with MPTN food regulations and the Temporary Food Service Application must be completed and received prior to **July 26, 2024**.
 - B. Every booth must have at least one person who has completed the Serve Safe food handling course or its equivalent.
 - C. Proof of Insurance certificate must be mailed to MPTN Risk Management Department.
3. The Committee reserves the right to verify all registration or other information provided by any vendor. **Food vendor must have federal or state tribal identification.** Food vendors must be open during designated hours as determined by the Committee.
4. **Committee reserves the right to refuse any vendor.** Furthermore, the Committee may eject any vendor who the Committee determines is not in compliance with the rules and regulations.
5. In the event that a vendor is ejected, there shall be no refund of vendor's fee. The vendor shall promptly remove themselves and their goods from the grounds.
6. While Security will be provided for the event, each vendor is responsible to maintain the security of their own booth space and safeguard their property. The Committee shall have **NO RESPONSIBILITY** for loss of goods, theft or damage to person or property.
7. The Committee reserves the right to approve any and all signs or displays exhibited. Food vendor agrees to remove or change any signs if requested by the Committee.
8. Bring your own **Generator**, coolers or freezer, Lights, and TABLES & CHAIRS. TENTS or CANOPIES must be certified fire resistant and have the certification or stamp affixed.
9. **NO bottled water; flavored water; Gatorade; sodas or chips at this event.** The Committee and MPTN YOUTH GROUP reserves exclusive rights to sell these items. ICE is available for purchase on site behind the brown building.
10. **Electric (2 plugs / 2 appliances) \$50!** This will only power small appliances or lights, it does not have the capability of supporting heavy draw items. You may need your own generator for power. All electrical cords must be UL rated for outdoor use. All lights must either be caged, or higher than eight feet. Bring milk crates to help stabilize propane tanks.
11. A clean up deposit of one hundred dollars (\$100) will be collected and held until after the MPTN Utilities inspects sewer drain for illegally dumped grease or cooking oil. Please use grease container provided. There will be a dumpster on site near the Food Vending area. You are responsible to ensure your trash is put in the dumpster. All trash needs to be removed from the site at the end of the event. Trash should not be piled at the trashcans in the walkways.



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AUGUST 23 - 25, 2024
FOOD VENDOR REGISTRATION

Vendor Name: _____ Phone: _____

Tribal Affiliation: _____ Business Name: _____

Mailing Address: _____

Email _____ Please attach a Menu of the items you intend to vend.

Booth fee is \$400 USD for approximately 20' X 20' space.

Electric (optional) __ \$50 (2 plugs/2 small appliances)

Clean up deposit \$100 to be returned after event. Total Amount Submitted = \$500 (\$550 with electric)

Make cashier's check or money order payable to: **Powwow Committee**

Application Deadline is July 26, 2024. Application must include all of the following:

- (1) This Food Vendor Registration Form
- (2) Proposed Menu
- (3) Payment payable to Powwow Committee
- (4) The Temporary Food Service application and paperwork as required by the Food Safety & Sanitation Office (FS&SO) (instructions and details are described on document 2 under the Food regulations on Schemitzun.com)
- (5) Insurance Policy certificate citing MPTN as an additional insured for the event. (This is described in document 3 under the Food regulations on Schemitzun.com)

Mail payment and Application package to:

Powwow Committee, c/o Timothy Walker, PO Box 3060, Mashantucket CT 06338

I hereby agree to comply with all food vendor regulations as set forth by the Powwow Committee

Signature _____ Date _____

Space below for Committee Use only

Amount received \$ _____ Date _____ Received by _____

Clean up Deposit YES / NO Electric YES / NO Space # _____

Deposit Repaid \$ _____ Date _____ Form _____ By _____

